



ST. FRANCIS OF ASSISI PARISH DIOCESE OF SAN JOSE

Marriage License

Before a marriage ceremony can take place the couple must first obtain a marriage license from the County Clerk-Recorder's Office. The license can be from any County within the state of California.

The marriage license must be issued within 90 days of the wedding date.

Please check the website of the County you are planning to get your license from.

NOTE: After the marriage, we the church send the signed license to the County Clerk's Office. It is the couple's responsibility to contact the County that issued the license to request the certified Marriage Certificate.

Information for Santa Clara County:

<https://www.sccgov.org/sites/rec/services/Pages/vitals/marriage-cert-apply.aspx>

**Santa Clara County Clerk-Recorder's Office
70 West Hedding Street, East Wing, First floor
San Jose CA 95110**

Monday through Friday 8:00 a.m. – 4:30 p.m. A marriage license request must be completed and presented to the clerk for processing by 4:15 p.m. 408- 299-5658

Applying for a marriage license:

To apply for a marriage license, two unmarried persons must appear in-person and be 18 years of age or older. Valid government-issued picture identification is required. **No appointment is needed to apply for a marriage license.**

You will receive the following documents from the clerk:

- A marriage License
- An envelope pre-addressed to the County Clerk-Recorder – instructions on the process for acquiring a Marriage Certificate from the County.

SFA Wedding:

Provide the marriage license to the presiding priest/deacon prior to your rehearsal date or bring it to your rehearsal.

The ceremony coordinator will check that you have a valid license before proceeding with the rehearsal. The church will mail the signed license to the County Clerk's Office.

- The marriage license must have the couple's signature.
- The priest and witnesses (the church requires 2 witnesses) must sign the license after the ceremony.